

## Vision Services Referral Checklist

- Vision referral form & current eye report sent to the teacher of the visually impaired (TVI)
- Eye report reviewed by TVI & recommendations given whether to proceed with referral based on medical findings & alignment with Rule 51 verification guidelines for visual impairment
  - If medical findings are in alignment with verification guidelines, continue referral process steps
  - If medical findings are not in alignment with verification guidelines, referral process stops
- Release of information form listing eye doctor completed
- Current MDT/IEP sent & TVI added to SRS team (for current special education students)
- SRS consent for evaluation listing functional vision assessment completed & signed by parent
- Parent interview form(s) completed
- Classroom teacher interview form(s) completed by every academic teacher serving student
- Vision Services Referral Checklist completed
- Referral packet submitted to TVI

The TVI will complete observations of student and functional vision assessment activities to determine level of visual functioning and access to educational or developmental materials.

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Send all required forms & documentation to Stacey Richart/ESU 1 Vision Department  
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Mail: ESU 1 Vision Department (211 Tenth Street, Wakefield, NE 68784)  
Fax: 402-287-2065