



**PAYROLL DEADLINES  
2016-17**

<u>Start</u>	<u>End</u>	<u># of Wks</u>	<u>Pay Date</u>
July 31 .....	August 27 .....	4.....	September 15, 2016
August 28 .....	September 24.....	4.....	October 14, 2016
September 25 .....	October 22.....	4.....	November 15, 2016
October 23 .....	November 26.....	5.....	December 15, 2016
November 27 .....	December 24 .....	4.....	January 13, 2017
December 25.....	January 28 .....	5.....	February 15, 2017
January 29.....	February 25 .....	4.....	March 15, 2017
February 26.....	March 25 .....	4.....	April 14, 2017
March 26.....	April 22.....	4.....	May 15, 2017
April 23 .....	May 27 .....	5.....	June 15, 2017
May 28.....	June 24.....	4.....	July 14, 2017
June 25 .....	July 29 .....	5.....	August 15, 2017
July 30.....	August 26.....	4.....	September 15, 2017

Hourly Rate Changes Effective 9-1-16 (12 month employees)

Timecards and/or substitute record forms are to be submitted to, and received by, the central office **no later** than the Monday following the cutoff date. There will be **no pay** for reports not received or incomplete.