

ESU #1 BOARD MEETING
October 9, 2018

A meeting of the ESU #1 Board of Directors convened in an open and public session on Tuesday, October 9, 2018, at 5:30 p.m. at ESU #1 in Wakefield, Nebraska.

Present: Adrian (AJ) Johnson, Tom Luxford, Helen Sorensen, Dave Dowling, Traci Haglund, Terry Pinkelman and Tucker Hight. **Absent:** Lana Oswald, Rhonda Heise, Sally Reinert and Fred Boelter.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Directors. The Recording Secretary maintains a list of news media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Directors, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public.

Call Meeting to Order.

A. Announcement of Open Meetings Act Posting

At the beginning of this meeting, the Chairman announced and informed the public that a current copy of the Open Meetings Act is available at the meeting site.

B. Board Member Roll Call. Motion by Sorensen, second by Haglund, to excuse the absence of members: Lana Oswald, Rhonda Heise, Sally Reinert and Fred Boelter. After discussion and on roll call vote, the Board voted as follows:

For: Adrian (AJ) Johnson, Tom Luxford, Helen Sorensen, Dave Dowling, Traci Haglund, Terry Pinkelman and Tucker Hight; **Against:** None; **Not Voting:** None; **Motion Carried:** 7-0.

C. Approval of Agenda. Motion by Johnson, second by Sorensen, to approve the October 9, 2018 agenda as presented. After discussion and on roll call vote, the Board voted as follows:

For: Adrian (AJ) Johnson, Tom Luxford, Helen Sorensen, Dave Dowling, Traci Haglund, Terry Pinkelman and Tucker Hight; **Against:** None; **Not Voting:** None; **Motion Carried:** 7-0.

D. Consent Agenda. Motion by Luxford, second by Johnson, to approve all items on the consent agenda as provided (September 11, 2018 Minutes; Financial Reports; Treasurer's Report, October bills of \$866,211.37, and the Administrator's Report). After discussion and on roll call vote, the Board voted as follows:

For: Adrian (AJ) Johnson, Tom Luxford, Helen Sorensen, Dave Dowling, Traci Haglund, Terry Pinkelman and Tucker Hight; **Against:** None; **Not Voting:** None; **Motion Carried:** 7-0.

E. Public Comment.

F. Additional September Expenditures. Motion by Johnson, second by Haglund, to approve \$3,170.79 of additional expenses paid on September 26, 2018 to close out grants with a fiscal

year ending date of September 30. After discussion and on roll call vote, the Board voted as follows:

For: Adrian (AJ) Johnson, Tom Luxford, Helen Sorensen, Dave Dowling, Traci Haglund, Terry Pinkelman and Tucker Hight; **Against:** None; **Not Voting:** None; **Motion Carried:** 7-0.

- G. Authorize Bank Signatures and Information Access. Motion by Haglund, second by Hight, to approve the updated ESU# 1 Bank Accounts Authorized Signature listing as presented. The changes include removing the Treasurer's signature (Stuart Clark) as signee on the General Fund and adding the Board Secretary's signature in order to comply with state statute. In addition, Finance Clerk Jody Starzl is to be added to the list of authorized ESU #1 representatives to obtain account information and transfer funds between accounts from ESU #1 designated banks. After discussion and on roll call vote, the Board voted as follows:

For: Adrian (AJ) Johnson, Tom Luxford, Helen Sorensen, Dave Dowling, Traci Haglund, Terry Pinkelman and Tucker Hight; **Against:** None; **Not Voting:** None; **Motion Carried:** 7-0.

- H. NASB State Conference. Administrator Bill Heimann and Board Member Helen Sorensen are registered to attend the November 15-16 annual conference in LaVista.
- I. Tower School Facility. Administrator Heimann provided an update on the soffit repair/replacement at Tower School. Radek Construction will complete the work as directed this fall.
- J. KSB Law Workshops. Administrator Heimann summarized the 2018-19 training sessions available to area school districts through KSB Law. ESU #1 supports these sessions through the School Support Projects budget.
- K. Central Office Landscaping. The landscaping project approved by the Board in August is nearly complete and came in under budget (\$10,937.25 actual vs. \$13,627). Country Nursery will be returning to complete a small area of sod work in the front of the building.

- L. Central Office Restroom Remodel. Motion by Sorensen, second by Haglund, to authorize Administrator Heimann to execute an agreement with architectural firm Carlson West Povondra and take all necessary action in preparation for the restroom remodel project. After discussion and on roll call vote, the Board voted as follows:

For: Adrian (AJ) Johnson, Tom Luxford, Helen Sorensen, Dave Dowling, Traci Haglund, Terry Pinkelman and Tucker Hight; **Against:** None; **Not Voting:** None; **Motion Carried:** 7-0.

Motion by Sorensen, second by Hight, to approve the proposed scope of the restroom remodel project which includes the complete remodel of the two public restrooms (conference area) and two employee restrooms located across from the kitchen area. After discussion and on roll call vote, the Board voted as follows:

For: Adrian (AJ) Johnson, Tom Luxford, Helen Sorensen, Dave Dowling, Traci Haglund, Terry Pinkelman and Tucker Hight; **Against:** None; **Not Voting:** None; **Motion Carried:** 7-0.

- M. Native American Schools Report. Administrator Heimann provided a report on the activities taking place within the Native American Schools which include: MTSS (Multi-Tiered System of Supports) Training and newly awarded grants that will support NA school districts and other area districts. In

addition, Ed Stansberry received the Friend of NAFIS (National Association of Federally Impacted Schools) Award at the annual conference recently held in Washington DC.

- N. Annual Financial Audit. The 2017-18 financial audit of ESU #1 will take place October 30. The final report should be available in December. This is the final year of a 3-year contract with Auditor Mike Pommer.
- O. Personnel. Classified Staff New Hire: Jody Starzl has been hired for the Finance Clerk II position effective October 1, 2018
- P. Adjournment. As there were no additional agenda items, Chairman Dowling declared the meeting adjourned at 6:12 p.m.



Lisa Salmon, Recording Secretary

Helen Sorensen, Board Secretary

Next Meeting ~ Tuesday, November 13, 2017 @ 5:30 p.m.