

**ESU #1 BOARD MEETING**  
**June 12, 2012**

A meeting of the ESU #1 Board of Directors convened in open and public session on Tuesday, June 12, 2012, at 5:30 p.m. at ESU #1 in Wakefield, Nebraska.

**Present:** Nancy Kirkholm, Sally Reinert, Rich Higgins, Dave Dowling, Fred Boelter, and Ronnie Wenstrand. **Absent:** Joy Bock, Rodney Garwood, Kelly Ballinger, Steve Grube and Tom Luxford.

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Directors. The Recording Secretary maintains a list of news media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Directors, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public.

Audience: None

Call Meeting to Order.

A. Announcement of Open Meetings Act Posting

At the beginning of this meeting, the Chairman announced and informed the public that a current copy of the Open Meetings Act is available at the meeting site.

B. Board Member Roll Call. Recording secretary completed roll call of board members. Motion by Reinert, second by Wenstrand, to excuse the absence of members: Bock, Garwood Ballinger, Grube and Luxford. After discussion and on roll call vote, the Board voted as follows:

**For:** Kirkholm, Reinert, Higgins, Dowling, Boelter and Wenstrand; **Against:** None; **Not Voting:** None; **Motion Carried:** 6-0

C. Approval of Agenda. Motion by Higgins, second by Kirkholm, to approve the June 12, 2012, agenda as presented. After discussion and on roll call vote, the Board voted as follows:

**For:** Kirkholm, Reinert, Higgins, Dowling, Boelter and Wenstrand; **Against:** None; **Not Voting:** None; **Motion Carried:** 6-0

D. Consent Agenda. Motion by Wenstrand, second by Reinert, to approve all items on the consent agenda as provided (May 8, 2012 Minutes; Financial Reports; Treasurer's Report, June Bills of \$686,784.73, and Administrator's Report). After discussion and on roll call vote, the Board voted as follows:

**For:** Kirkholm, Reinert, Higgins, Dowling, Boelter and Wenstrand; **Against:** None; **Not Voting:** None; **Motion Carried:** 6-0

E. Public Comment. None

- F. July Board Meeting. Motion by Higgins, second by Wenstrand, to cancel the July 10, 2012 Board meeting. After discussion and on roll call vote, the Board voted as follows:

**For:** Kirkholm, Reinert, Higgins, Dowling, Boelter and Wenstrand; **Against:** None; **Not Voting:** None; **Motion Carried:** 6-0

- G. Authorize Payment of June/July Expenditures. Motion by Dowling, second by Boelter, to approve the payment of usual/ordinary bills required to close grants ending June 30 (estimated at \$42,000) and July payroll and usual/ordinary bills (estimated at \$620,000) as required. After discussion and on roll call vote, the Board voted as follows:

**For:** Kirkholm, Reinert, Higgins, Dowling, Boelter and Wenstrand; **Against:** None; **Not Voting:** None; **Motion Carried:** 6-0

- H. John Baylor ACT. Motion by Boelter, second by Higgins, to approve the \$24,000 John Baylor ACT School Project for 2012-13. After discussion and on roll call vote, the Board voted as follows:

**For:** Kirkholm, Reinert, Higgins, Dowling, Boelter and Wenstrand; **Against:** None; **Not Voting:** None; **Motion Carried:** 6-0

- I. Laserfiche Document Management. Motion by Boelter, second by Dowling, authorizing Administrator Uhing to enter into a contract for the Laserfiche Document Management System for recovery and archiving of agency records and documents in case of a disaster at an estimated maximum first year cost of \$10,880 (not including future training requirements and Quick Fields option). In addition, a server will be purchased at an approximate cost of \$5,736 to store data. After discussion and on roll call vote, the Board voted as follows:

**For:** Kirkholm, Reinert, Higgins, Dowling, Boelter and Wenstrand; **Against:** None; **Not Voting:** None; **Motion Carried:** 6-0

- J. ESUCC Master Agreement. Motion by Higgins, second by Wenstrand, that ESU #1 participate in all of the cooperative projects offered by the Educational Service Unit Coordinating Council for the 2012-13 school year, and that the Board authorize the Administrator of ESU #1 to sign the Master Services Agreement on behalf of ESU #1. After discussion and on roll call vote, the Board voted as follows:

**For:** Kirkholm, Reinert, Higgins, Dowling, Boelter and Wenstrand; **Against:** None; **Not Voting:** None; **Motion Carried:** 6-0

- K. Media Proposal. Motion by Wenstrand, second by Reinert, to approve the collaborative media proposal with ESU's #7, 8, & 17 presented at an estimated cost of \$8,750. After discussion and on roll call vote, the Board voted as follows:

**For:** Kirkholm, Reinert, Higgins, Dowling, Boelter and Wenstrand; **Against:** None; **Not Voting:** None; **Motion Carried:** 6-0

- L. Updated Internet Safety and Computer Acceptable Use Policy. Motion by Dowling, second by Boelter, to approve the updated policies as presented (see attached). To meet the July 1, 2012 CIPA guidelines requirement, this policy will be approved as an emergency item and

approved after one reading rather than the required two. After discussion and on roll call vote, the Board voted as follows:

**For:** Kirkholm, Reinert, Higgins, Dowling, Boelter and Wenstrand; **Against:** None; **Not Voting:** None; **Motion Carried:** 6-0

M. Budget Parameters. Administrator Uhing presented a Draft of the 2012-13 Budget Summary.

N. Specialty/Classified Staff Negotiations. Motion by Wenstrand, second by Boelter, to approve the 2012-13 Classified Staff Salary Schedule and benefits as presented. After discussion and on roll call vote, the Board voted as follows:

**For:** Kirkholm, Reinert, Higgins, Dowling, Boelter and Wenstrand; **Against:** None; **Not Voting:** None; **Motion Carried:** 6-0

Motion by Boelter, second by Higgins, to approve the 2012-13 Renewal Agreements for EDN Staff, Central Office Custodian, LAN Manager and Early Learning Connections Partnership Coordinator as presented. After discussion and on roll call vote, the Board voted as follows:

**For:** Kirkholm, Reinert, Higgins, Dowling, Boelter and Wenstrand; **Against:** None; **Not Voting:** None; **Motion Carried:** 6-0

O. Personnel. Motion by Dowling, second by Wenstrand, to accept the resignation of Sarah Hansen as Tower BD Teacher for 2012-13 and the resignation of School Psychologist Shelly Skogstad at the completion of the 2011-12 contract year.

Motion by Higgins, second by Kirkholm, to approve the 2012-13 At-Will Contract for Sarah Hansen as Special Education Consultant (185 Days); and the 2012-13 Teaching Contract for Logan McPhillips as Tower School BD Teacher (208 Days) and School Psychology Intern Tanya Partridge (190 Days). After discussion and on roll call vote, the Board voted as follows:

**For:** Kirkholm, Reinert, Higgins, Dowling, Boelter and Wenstrand; **Against:** None; **Not Voting:** None; **Motion Carried:** 6-0

The Board was informed of the following Classified Staff resignation effective at the end of the 2011-12 year:

Wakefield Paraeducators Christine Jensen and Hazel Hernandez  
Tower Paraeducator Heidi Meyers

P. Adjournment. As there were no additional agenda items, Chairman Dowling declared the meeting adjourned at 6:21 p.m.



Lisa Salmon, Recording Secretary

Ronnie Wenstrand, Board Secretary

**Next Meeting ~ Tuesday, August 14, 2012 @ 5:30 p.m. (Central Office)**