

**ESU #1 BOARD MEETING
December 12, 2017**

A meeting of the ESU #1 Board of Directors convened in open and public session on Tuesday, December 12, 2017, at 5:30 p.m. at ESU #1 in Wakefield, Nebraska.

Present: Adrian (AJ) Johnson, Helen Sorensen, Sally Reinert, Dave Dowling, Fred Boelter, Ronnie Wenstrand, Rodney Garwood, Tom Luxford and Rhonda Heise. **Absent:** Lana Oswald and Jeff Messersmith

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Directors. The Recording Secretary maintains a list of news media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Directors, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public.

Audience: None

Call Meeting to Order.

A. Announcement of Open Meetings Act Posting

At the beginning of this meeting, the Chairman announced and informed the public that a current copy of the Open Meetings Act is available at the meeting site.

B. Board Member Roll Call. Recording secretary completed roll call of board members. Motion by Heise, second by Johnson, to excuse the absence of members Lana Oswald and Jeff Messersmith. After discussion and on roll call vote, the Board voted as follows:

For: Johnson, Sorensen, Reinert, Dowling, Boelter, Wenstrand, Garwood, Luxford and Heise; **Against:** None; **Not Voting:** None; **Motion Carried:** 9-0.

C. Approval of Agenda. Motion by Reinert, second by Sorensen, to approve the December 12, 2017 agenda as presented. After discussion and on roll call vote, the Board voted as follows:

For: Johnson, Sorensen, Reinert, Dowling, Boelter, Wenstrand, Garwood, Luxford and Heise; **Against:** None; **Not Voting:** None; **Motion Carried:** 9-0.

D. Consent Agenda. Motion by Boelter, second by Dowling, to approve all items on the consent agenda as provided (November 14, 2017 Minutes; Financial Reports; Treasurer's Report, December Bills of \$1,053,610.74 and the Administrator's Report). After discussion and on roll call vote, the Board voted as follows:

For: Johnson, Sorensen, Reinert, Dowling, Boelter, Wenstrand, Garwood, Luxford and Heise; **Against:** None; **Not Voting:** None; **Motion Carried:** 9-0.

E. Public Comment. None

F. Construction Progress Update. Administrator Heimann updated the Board on the status of the Central Office building/remodel project.

G. Office Furniture. Administrator Heimann presented furniture options for the addition and remodeled areas, along with estimated costs through Eakes Office Solutions. Motion by Dowling, second by Garwood, to approve the additional and replacement of furniture at a cost not to exceed \$40,000. After discussion and on roll call vote, the Board voted as follows:

For: Johnson, Sorensen, Reinert, Dowling, Boelter, Wenstrand, Garwood, Luxford and Heise; **Against:** None; **Not Voting:** None; **Motion Carried:** 9-0.

H. Finance Audit. Administrator Heimann informed the Board that the local audit was complete and the report should be available by the January meeting. The State Audit is currently taking place on site (December 11-15).

I. Cooperative Agreement with ESU #2. Motion by Garwood, second by Luxford, to enter into a 5-Year contract with ESU #2 to store a backup server at their location at a cost of \$375 per year. The contract effective date is January 1, 2018 to January 1, 2023. After discussion and on roll call vote, the Board voted as follows:

For: Johnson, Sorensen, Reinert, Dowling, Boelter, Wenstrand, Garwood, Luxford and Heise; **Against:** None; **Not Voting:** None; **Motion Carried:** 9-0.

J. NESUBA/NASB Report. Board members Helen Sorensen and Sally Reinert provided a summary of the meetings they attended on behalf of ESU #1.

K. Early Learning Connection Coordinator. Motion by Reinert, second by Johnson, to approve the Job Description for the Early Learning Connection Coordinator position as presented. After discussion and on roll call vote, the Board voted as follows:

For: Johnson, Sorensen, Reinert, Dowling, Boelter, Wenstrand, Garwood, Luxford and Heise; **Against:** None; **Not Voting:** None; **Motion Carried:** 9-0.

L. ESU #1 Administrator Evaluation. The method and process for evaluating the ESU #1 Administrator was reviewed.

M. Negotiations. Administrator Heimann provided the Board with an update of the Certified staff negotiations. The administrative and staff committees will be meeting on December 13.

N. Personnel. Motion by Wenstrand, second by Sorensen, to accept the retirement notification letter from Early Learning Connection Coordinator, Susan Strahm at the completion of her revised 2017-18 contract (May 15, 2018). After discussion and on roll call vote, the Board voted as follows:

For: Johnson, Sorensen, Reinert, Dowling, Boelter, Wenstrand, Garwood, Luxford and Heise; **Against:** None; **Not Voting:** None; **Motion Carried:** 9-0.

Classified staff changes reported to the Board:

Resignations ~ Tower Paraeducator Amber Roeber effective November 17, 2017 and Tower Paraeducator Brandon Bear effective December 1, 2017.

New Hire ~ Tower Paraeducator Veronica Roberts effective December 18, 2017

O. Adjournment. As there were no additional agenda items, Chairman Dowling declared the meeting adjourned at 6:00 p.m.



Lisa Salmon, Recording Secretary

Ronnie Wenstrand, Board Secretary

Next Meeting ~ Tuesday, January 9, 2018 @ 5:00 p.m.