

ESU #1 Board Minutes
Wakefield, NE 68784
August 8, 2017

Student Fee Policy Hearing

A public hearing of the ESU #1 Board was held on August 8, 2017, at 5:25 p.m. at the Central office in Wakefield, NE. The purpose of the special public hearing was to review, discuss, consider, and receive input and suggested modifications to the Student Fee Policy. Notice of the hearing was given in advance by publication and/or posting in accordance with the required method for giving notice of hearings.

Present: Adrian (AJ) Johnson, Sally Reinert, Helen Sorensen, Jeff Messersmith, Dave Dowling, Fred Boelter, Ronnie Wenstrand, Rodney Garwood, Tom Luxford and Rhonda Heise. **Absent:** Lana Oswald

Hearing closed at 5:30 p.m. The regular meeting will be held immediately following the published hearing to take such action as the ESU #1 Board may deem appropriate.

A handwritten signature in cursive script, appearing to read "Lisa Salmon".

Lisa Salmon,
Recording Secretary

ESU #1 BOARD MEETING
August 8, 2017

A meeting of the ESU #1 Board of Directors convened in open and public session on Tuesday, August 8, 2017, at 5:30 p.m. at ESU #1 in Wakefield, Nebraska.

Present: Adrian (AJ) Johnson, Sally Reinert, Helen Sorensen, Jeff Messersmith, Dave Dowling, Fred Boelter, Ronnie Wenstrand, Rodney Garwood, Tom Luxford and Rhonda Heise.
Absent: Lana Oswald

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Directors. The Recording Secretary maintains a list of news media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Directors, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public.

Call Meeting to Order.

A. Announcement of Open Meetings Act Posting

At the beginning of this meeting, the Chairman announced and informed the public that a current copy of the Open Meetings Act is available at the meeting site.

B. Board Member Roll Call. Recording Secretary completed roll call of board members. Motion by Dowling, second by Messersmith, to excuse the absence of member Lana Oswald. After discussion and on roll call vote, the Board voted as follows:

For: Johnson, Messersmith, Reinert, Sorensen, Dowling, Boelter, Wenstrand, Garwood, Luxford and Heise; **Against:** None; **Not Voting:** None; **Motion Carried:** 10-0.

C. Approval of Agenda. Motion by Wenstrand, second by Garwood, to approve the August 8, 2017 agenda as presented. After discussion, and on roll call vote, the Board voted as follows:

For: Johnson, Messersmith, Reinert, Sorensen, Dowling, Boelter, Wenstrand, Garwood, Luxford and Heise; **Against:** None; **Not Voting:** None; **Motion Carried:** 10-0.

D. Consent Agenda. Motion by Reinert, second by Sorensen, to approve all items on the Consent Agenda as provided (July 11, 2017 Minutes (corrected to reflect Board notification of Classified staff changes); Financial Reports; Treasurer's Report, August Bills totaling \$889,534.89 and the Administrator's Report). After discussion, and on roll call vote, the Board voted as follows:

For: Johnson, Messersmith, Reinert, Sorensen, Dowling, Boelter, Wenstrand, Garwood, Luxford and Heise; **Against:** None; **Not Voting:** None; **Motion Carried:** 10-0.

E. Public Comment. None

F. Nebraska Auditor of Public Accounts. Administrator Heimann informed the Board that ESU #1 received notification that the State Auditors would be at ESU #1 in December to audit the

records from the 2016-17 academic year. ESU #1 will proceed with their regular audit through Mike Pommer for continuity of fiscal records.

- G. Student Fee Policy. Motion by Boelter, second by Messersmith, to approve the current Student Fee Policy with no modifications necessary. After discussion and on roll call vote, the Board voted as follows:

For: Johnson, Messersmith, Reinert, Sorensen, Dowling, Boelter, Wenstrand, Garwood, Luxford and Heise; **Against:** None; **Not Voting:** None; **Motion Carried:** 10-0.

- H. Anti-Bullying Policy. Motion by Dowling, second by Wenstrand, to approve the current Anti-Bullying Policy with no modifications necessary. After discussion and on roll call vote, the Board voted as follows:

For: Johnson, Messersmith, Reinert, Sorensen, Dowling, Boelter, Wenstrand, Garwood, Luxford and Heise; **Against:** None; **Not Voting:** None; **Motion Carried:** 10-0.

- I. Board Policy Updates & Additions: Motion by Boelter, second by Johnson, to adopt the entire contents of the following policies (Exhibits D-J) as presented and rescind all existing board policies that pertain to the same matters or that are otherwise conflicting after one reading and waive the second reading requirement.

Exhibits

- | | |
|---|--|
| D: Meal Purchase Policy | E: Employee Anti-Discrimination Policy |
| F: Every Student Succeeds Act Policy | G: FERPA Notice Policy |
| H: Requests to Contact Students & Student Interview by Non-School Personnel | I: Internet Safety Policy |
| J: Procurement Plan of Conduct Policy | |

The policies will conform to the language and formatting of the ESU #1 Board Policy. All policies will be attached to these minutes and be considered part of the permanent record. After discussion, and on roll call vote, the Board voted as follows:

For: Johnson, Messersmith, Reinert, Sorensen, Dowling, Boelter, Wenstrand, Garwood, Luxford and Heise; **Against:** None; **Not Voting:** None; **Motion Carried:** 10-0.

- J. Distance Education Agreement. Motion by Garwood, second by Heise, to approve the 2017-18 Distance Education Coordinator Agreement with ESU #2 in the amount of \$66,500. After discussion and on roll call vote, the Board voted as follows:

For: Johnson, Messersmith, Reinert, Sorensen, Dowling, Boelter, Wenstrand, Garwood, Luxford and Heise; **Against:** None; **Not Voting:** None; **Motion Carried:** 10-0.

- K. Hot Lunch Appointments. Motion by Garwood, second by Dowling, to approve Stuart Clark as the Hearing Officer and Myrna Wacker Tuttle as the manager for the hot lunch program at Tower School. After discussion and on roll call vote, the Board voted as follows:

For: Johnson, Messersmith, Reinert, Sorensen, Dowling, Boelter, Wenstrand, Garwood, Luxford and Heise; **Against:** None; **Not Voting:** None; **Motion Carried:** 10-0.

- L. Budget Parameters/1% Approval. Motion by Dowling, second by Boelter, to exceed the budgeted limit for fiscal year 2017-18 by an additional 1%. After discussion and on roll call vote, the Board voted as follows:

For: Johnson, Messersmith, Reinert, Sorensen, Dowling, Boelter, Wenstrand, Garwood, Luxford and Heise; **Against:** None; **Not Voting:** None; **Motion Carried:** 10-0.

- M. Cell Phone Reimbursement. Motion by Garwood, second by Boelter, to approve the payment of \$75/month reimbursable expense as cell phone reimbursement to Administrator Heimann retroactive to July 2017. After discussion and on roll call vote, the Board votes as follows:

For: Johnson, Messersmith, Reinert, Sorensen, Dowling, Boelter, Wenstrand, Garwood, Luxford and Heise; **Against:** None; **Not Voting:** None; **Motion Carried:** 10-0.

- N. Additional August Bills. Motion by Dowling, second by Sorensen, to authorize expenditures of up to \$200,000 on August 31, 2017 to close out the 2016-17 fiscal year (general fund and grant funds). Any required transfer of funds between programs and/or accounts will not be included in the maximum amount. A report of final expenditures will be presented at the September meeting. After discussion and on roll call vote, the Board voted as follows:

For: Johnson, Messersmith, Reinert, Sorensen, Dowling, Boelter, Wenstrand, Garwood, Luxford and Heise; **Against:** None; **Not Voting:** None; **Motion Carried:** 10-0.

- O. Personnel. The Board was notified of the following Classified staff changes noted below.

New Hire:

Tower Paraeducator Kayla Wiltman, effective August 7, 2017

Part-time Secretary at Central office Jenny Heimann, effective date TBD

Resignations/Terminations:

Winnebago Paraeducator Kelli Smith effective at the end of academic year 2016-17.

- P. Adjournment. As there were no additional agenda items, Chairman Dowling declared the meeting adjourned at 5:58 p.m.



Lisa Salmon, Secretary

Ronnie Wenstrand, Board Secretary

Next Regular Meeting ~ Tuesday, September 12, 2017 @ 5:30 p.m.

2017-18 New Hire: Physical Therapist Rebecca Rippe for 78 days

2017-18 Voluntary Contract Reduction: Physical Therapist Staci Fethkenher from 185 days to 117

School Psychologist Aide Tracy Meis will continue employment at a maximum of 15 hours per week during academic year 2017-18.

After discussion and on roll call vote, the Board voted as follows:

For: Oswald, Messersmith, Dowling, Boelter, Wenstrand and Garwood; **Against:** None; **Not Voting:** None; **Motion Carried:** 6-0.

The Board was notified of the following Classified staff changes as outlined below.

New Hire: Tower Paraeducator Kaylee Frey, effective August 4, 2017

Resignations/Terminations: EDN Coordinator Sandra Davila effective at the end of the 2016-17 academic year and Migrant Education Service Provider Fabiola Bustamante effective June 21, 2017

- L. Adjournment. As there were no additional agenda items, Chairman Dowling declared the meeting adjourned at 5:55 p.m.



Lisa Salmon, Secretary

Ronnie Wenstrand, Board Secretary

Next Regular Meeting ~ Tuesday, August 8, 2017 @ 5:30 p.m.

CORRECTED JULY 11, MINUTES TO INCLUDE THE CLASSIFIED STAFF INFORMATION.

